

UDS: UNIFORM DATA SYSTEM

General Information

WHAT IS THE UDS?

The Uniform Data System (UDS) is a standardized reporting system that provides consistent information about health centers.

The UDS includes:

- The number and socio-demographic characteristics of people served.
- Types and quantities of services provided.
- Counts of staff who provide these services.
- Information about the quality of care provided to patients.
- Cost and efficiency data relative to the delivery of services.
- Sources and amounts of health center income.

WHY DO WE REPORT UDS?

UDS data are used to:

- Comply with legislative and regulatory requirements
- Inform HRSA, Congress, and the public of health center performance and operations
- Document program effectiveness
- Identify trends over time
- Enable comparison with national benchmarks

WHAT TABLES DO I SUBMIT?

- All health centers submit the 11 tables in the “Universal Report” the Health Information Technology (HIT) Capabilities Form (Appendix D), the Other Data Elements Form (Appendix E), and the Workforce Form (Appendix F).

- Agencies with multiple funding streams (i.e., two or more of Community Health Center (CHC), Migrant Health Center (MHC), Health Care for the Homeless (HCH), and/or Public Housing Primary Care (PHPC)) also complete grant-specific reports.
- The Grant Report is an abbreviated version of the Universal Report (Tables 3A, 3B, 4, 6A and part of Table 5) used to report information about patients served by a special population program.

REPORTING REQUIREMENTS:

Who is requested to submit a UDS Report?

- All health center awardees, look-alikes, and Bureau of Health Workforce (BHW) primary care clinics funded or designated before October 1 of the reporting year (including New Starts) with one or more BPHC grant (i.e., CHC, MHC, HCH, PHPC).

When do I need to report?

- Complete and accurate reports must be submitted and ready for review by **February 15th**. The system will not permit changes after March 31st.

How do I report?

- UDS data are submitted through the HRSA “Electronic Handbooks” (EHBs). The EHBs allows multiple users to work on a single UDS report in a collaborative manner. It also lets users complete tables as they have time, with the option to save their work and return to finish later. The EHBs provides users with a summary of which tables to submit. Additional guidance is available through the EHBs website and other training resources.

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Table	Data Reported	Universal Report	Grant Reports
SERVICE AREA			
ZIP Code Table	Patients by ZIP Code — and by health insurance	X	Not reported for grant reports
PATIENT PROFILE			
Table 3A	Patients by Age and Sex Assigned at Birth	X	X
Table 3B	Demographic Characteristics — Patients by Hispanic or Latino/a Ethnicity and Race; Patients Best Served in a Language Other than English; Patients by Sexual Orientation; and Patients by Gender Identity	X	X
Table 4	Selected Patient Characteristics — including Patient Income, Principal Third-Party Medical Insurance, Managed Care Utilization, and Special Populations	X	X
STAFFING AND UTILIZATION			
Table 5	Staffing and Utilization — profile of health center staff, the number of face-to-face and virtual visits provided, and the number of patients served	X	<partial>
Table 5 Addendum	Selected Service Detail Addendum — mental health services provided by medical providers; and substance use disorder services provided by medical and mental health providers	X	
CLINICAL			
Table 6A	Selected Diagnoses and Services Rendered — by number of patients and visits	X	X
Table 6B	Quality of Care Measures — including Prenatal Care, Childhood Immunization Status, Cervical and Breast Cancer Screening, Weight Assessment and Counseling for Nutrition and Physical Activity for Children and Adolescents, Preventative Care and Screening: Body Mass Index Screening and Follow-Up Plan, Preventative Care and Screening: Tobacco Use: Screening and Cessation Intervention, Statin Therapy for the Prevention and Treatment of Cardiovascular Disease, Ischemic Vascular Disease: Use of Aspirin or Another Antiplatelet, Colorectal Cancer Screening, HIV measures, Depression measures, and Dental Sealants for Children between 6-9 Years	X	
Table 7	Health Outcomes and Disparities — Deliveries and Birth Weight, Diabetes and Hypertension by race and ethnicity	X	
FINANCIAL			
Table 8A	Financial Costs — accrued costs of in-scope activities	X	
Table 9D	Patient-Related Revenue — patient-related charges, collections, and adjustments	X	
Table 9E	Other Revenue — reports non-patient income that support activities described in scope of services	X	
OTHER FORM			
Appendix D: HIT Form	Health Center Health Information Technology (HIT) Capabilities — HIT capabilities including EHR interoperability and eligibility for Meaningful Use	X	
Appendix E: ODE Form	Other Data Elements — Medication Assisted Treatment (MAT) and telemedicine	X	
Appendix F: Workforce Form	Workforce — workforce training, staffing models to support recruitment and retention	X	

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LOOK-ALIKE AND BHW PRIMARY CARE CLINICS REPORTING:

To maintain consistency with BPHC reporting, the look-alikes and BHW primary care clinics report the UDS using the tables and definitions outlined in the BPHC UDS Reporting Manual. General exceptions specific to look-alikes include:

- Fields are greyed out for elements that do not apply to look-alike reporting (*modifications are listed on the next page*).
- Look-alikes are required to complete the Universal Report only.

RESOURCES FOR ASSISTANCE:

Help and information is available year-round — not just at submission time!

Available resources include:

- For further information, see the [PAL 2020-04](#)
- An annually revised [UDS Manual](#)
- COVID-19 Uniform Data System (UDS) Reporting [Frequently Asked Questions \(FAQs\)](#)
- 2020 UDS Annual State-Based Trainings (Sponsored by PCAs October – December 2020)
- Recorded, online training [webinars](#)
- **UDS Training Website** (<https://bphcdata.net/>). This website hosts training resources as well as guidance to identify the appropriate training and resources based on level of experience with the UDS.
- Technical support to review submission (January–March)
- A telephone helpline (866-UDS-HELP)
- E-mail help: udshelp330@bphcdata.net

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TABLE	MODIFICATION TO TABLES FOR 2020
Grantee Profile: Patients by ZIP Code	<none>
Table 3A: Patients by Age and Sex Assigned at Birth	<none>
Table 3B: Demographic Characteristics	Addition of Line 18a: Unknown Addition of Line 25a: Unknown Revised Line 22: Transgender Man/Transgender Male Revised Line 23: Transgender Woman/Transgender Female
Table 4: Selected Patient Characteristics	<none>
Table 5: Staffing and Utilization	<none>
Table 6A: Selected Diagnoses and Services Rendered	Addition of Line 4c: Novel coronavirus (SARS-CoV-2) disease Addition of Line 6a: Acute respiratory illness due to novel coronavirus (SARS-CoV-2) disease Addition of Line 20e: Human trafficking Addition of Line 20f: Intimate partner violence Addition of Line 21c: Novel coronavirus (SARS-CoV-2) diagnostic test Addition of Line 21d: Novel coronavirus (SARS-CoV-2) antibody test Addition of Line 21e: Pre-Exposure Prophylaxis (PrEP)-associated management of all PrEP patients Selected codes have been updated
Table 6B: Quality of Care Measures	Removal of Line 16: Use of Appropriate Medications for Asthma Addition of Line 11a: Breast Cancer Screening Addition of Line 20a: HIV Screening Addition of Line 21a: Depression Remission at Twelve Months Existing Measure Modified Line 20: HIV Linkage to Care
Table 7: Health Outcomes and Disparities	Selected clinical quality measures revised
Table 8A: Financial Costs	<none>
Table 9D: Patient-Related Revenue	Addition of Line 8c: Other Public, including COVID-19 Uninsured Program
Table 9E: Other Revenues	Addition of Lines 11 through 1p: COVID-19 Supplemental Funding Addition of Line 3b: Provider Relief Fund
Appendix D: Health Center Health Information Technology (HIT) Capabilities	Removed Questions 2 and 3: Prescriptions to pharmacy electronically and electronic alerts for reminders Addition of Questions 12a and 12b: Use of standardized screeners to quantify social determinants of health Addition of Question 13: Integration of Prescription Drug Monitoring Program (PDMP) database
Appendix E: Other Data Elements	Addition of Question 4: Number of patients who received a FDA-approved COVID-19 vaccine during the calendar year
Appendix F: Workforce	Addition of Line 10a in Question 2: Dental Assistants